

Committee Manager - Jane Fulton (Ext 37611)

9 September 2020

CABINET

A virtual meeting of the Cabinet will be held on **Monday 21 September 2020 at 5.00 pm** and you are requested to attend.

Members: Councillors Dr Walsh (Chairman), Oppler (Vice-Chair), Coster, Mrs Gregory, Lury, Stanley, Mrs Staniforth and Mrs Yeates

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.

This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>

Any members of the public wishing to address the Cabinet meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on Friday, 11 September 2020 in line with current Procedure Rules. It will be at the Chief Executive's/Chairman's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact: committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. QUESTION TIME

- a) Questions from the public (for a period of up to 15 minutes).
- b) Questions from Members with prejudicial interests (for a period of up to 15 minutes).

4. URGENT BUSINESS

The Cabinet may consider items of an urgent nature on functions falling within their responsibilities where special circumstances apply. Where the item relates to a key decision, the agreement of the Chairman of the Overview Select Committee must have been sought on both the subject of the decision and the reasons for the urgency. Such decisions shall not be subject to the call-in procedure as set out in the Scrutiny Procedure Rules at Part 6 of the Council's Constitution.

5. MINUTES

(Pages 1 - 12)

To approve as a correct record the Minutes of the Cabinet meeting held on 20 July 2020 (as attached).

6. BUDGET VARIATION REPORTS

To consider any reports from the Head of Corporate Support.

7. BUDGET MONITORING REPORT TO 31 JULY 2020

(Pages 13 - 34)

The budget monitoring report sets out the Capital, Housing Revenue and General Fund Revenue budget performance to the end of July 2020.

8. FINANCIAL PROSPECTS REPORT 2020/21 TO 2025/6 (Pages 35 - 42)

The Council's Medium Term Financial Strategy (MTFS) covering the period up to 2025/26 rolls forward the data in the existing approved MTFS. The strategy amends certain assumptions contained in it to reflect changes in the Council's circumstances and other issues that have a strategic bearing on the Council's financial prospects.

9. FINANCIAL SUPPORT TO LEISURE OPERATING CONTRACT (Pages 43 - 50)

Freedom Leisure is in receipt of a support package to mitigate the impact of the COVID-19 pandemic on the Council's Leisure Operating Contract. This report sets out the current situation and recommendations for the future viability of the Contract.

10. COVID-19 RELIEF PAYMENT FOR JUNE 2020 TO OSBORNE PROPERTY SERVICES LIMITED (Pages 51 - 54)

This report seeks Cabinet approval to pay Osborne Property Services Limited (OPSL), the Council's contractor for undertaking responsive repairs and void works on council housing stock, Covid relief payment for June 2020.

11. VARIATION TO CAR PARKING CHARGES (Pages 55 - 66)

The Council's Medium Financial Strategy assumes that income from all charges should be reviewed. This therefore requires certain parking charges for 2020/21 and 2021/22 to be varied to find the additional income. The purpose of this report is not to make the decision on the charges but to ask for approval to commence the consultation.

In addition, this report reviews other car parks initiatives and services improvements.

12. OPTIONS TO PROGRESS WEBCAST IMPROVEMENT PROJECT (Pages 67 - 70)

Following previous reports, this report provides options to Cabinet for progressing the Webcast Improvement Project with associated costs.

13. ADVISORY GROUP TERMS OF REFERENCE (Pages 71 - 76)

In October 2017 a series of additional local Advisory Groups were established to consider the implementation of strategic development sites in Bersted, Aldwick, & Pagham and Ford/Yapton & Clymping. The terms of reference and membership of these Groups was agreed by Cabinet.

A request from the Chairman of the Bersted Group has been made to formally expand the membership of this Group. This report will ask Cabinet to consider expanding the membership of this Group through updated Term of Reference.

14. THE COUNCIL'S RESPONSE TO THE COVID-19 PANDEMIC SITUATION (Pages 77 - 86)

This report updates Cabinet on the Council's response to the Pandemic situation and possible proposals for economic recovery.

15. COVID-19 RECOVERY WORKING PARTY - 23 JULY AND 8 SEPTEMBER 2020 (Pages 87 - 92)

Attached are the Minutes from the meeting of the Covid-19 Recovery Working Party held on 23 July 2020. The minutes from the meeting of the Working Party held on 8 September 2020 will be circulated separately to this agenda. Both sets of minutes are to be considered in conjunction with Item 14 above.

ITEMS PUT FORWARD BY THE OVERVIEW SELECT COMMITTEE AND WORKING GROUPS

16. HOUSING & CUSTOMER SERVICES WORKING GROUP - 21 JULY 2020 (Pages 93 - 96)

Cabinet is asked to consider the recommendations from the meeting of the Housing & Customer Services Working Group held on 21 July 2020, as set out below:

- Minute 5 [Fire Policy and Management Plan] – to view the Officer's report – please click on this link - [Report](#) and [Appendix](#)
- Minute 6 [Void Lettable Standard 2020] – to view the Officer's report – please click on this link - [Report](#) and [Appendix](#)

17. EXEMPT INFORMATION

The Committee is asked to consider passing the following resolution:-

That under Section 100A(4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Part 1 and Part 5 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

18. LONDON ROAD COACH, LORRY AND CAR PARK (Pages 97 - 160)
[EXEMPT - PARAGRAPH 3 - THE SUPPLY OF GOODS
AND SERVICES]

Cabinet resolved on 23 July 2018 to market the disposal of freehold land at London Road, Bognor Regis for redevelopment to include student accommodation, whilst retaining public car parking. In accordance with the Cabinet resolution, the site was marketed and a preferred bidder was selected. A revision was made to the authorisation by Cabinet on 10 February 2020.

The report updates on progress and considers the options available to the Council.

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – Filming Policy [The Policy](#)